Mandatory Disclosure

Appendix 10 .

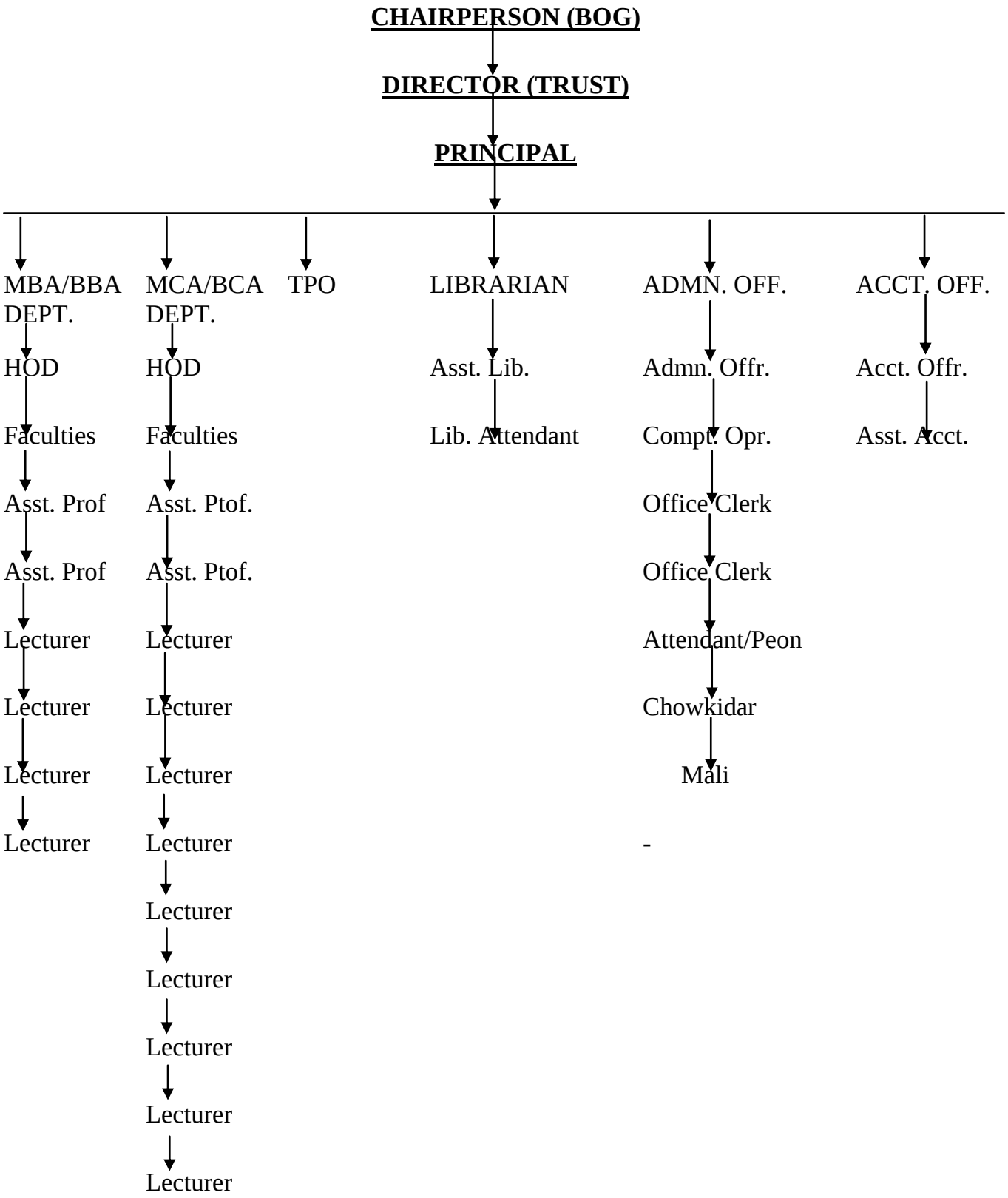
Format For Mandatory Disclosure

	Mandatory Disclosure	11 July 2024
10.1	AICTE PID-	1-10061874
	Date & Period of Last Approval	04.04.2024 2024-2025
10.2	Name of the Institution	MR DAV Institute of Management Studies
	Address of the Institution	5th Km. Stone Sonepat Road, Rohtak-124021
	City & Pin Code	Rohtak 124021
	State / UT	Haryana
	Longitude & Latitude	28.8994461, 76.6641308
	Phone Number with STD Code	+91-8950066210
	FAX Number with STD Code	-----
	Office hours at the Institution	9:00 AM to 5:00 PM
	Academic hours at the Institution	9:00 AM to 4:30 PM
	Email	mrdavims@gmail.com
	Website	www.mrdavims.org
	Nearest Railway Station (dist in Km)	Rohtak (5 Km.)
	Nearest Airport (dist in Km)	Delhi (75 Km.)

10.3	Type of Institution	Private- Self Financed
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	Co-Education
10.4	Name of the Organizing running the Institution	Sri Lakshmi Ammal Educational Trust/AOP
	Type of the Organization	Trust
	Address of the Organization	344, Housing Board Colony, Rohtak
	Registered with	State Trust Act
	Registration date	06.09.1984

	Website of the organization	www.mrdavims.org	
10.5	Name of the Affiliating University	M.D.University	
	Address	Rohtak (Haryana)	
	Website	www.mdurohtak.com	
	Latest Affiliation Period	2024-25	
10.6	Name of Principal / Director	Dr. Surender Kumar Shilla	
	Exact Designation	Principal	
	Phone Number with STD Code	---	
	FAX Number with STD Code	---	
	Email	mrdavims@gmail.com	
	Highest Degree	P.G.-Ph.D.	
	Field of Specialization	Marketing & Finance	
10.7	Governing Board Members	Smt. Geeta Jindal	Chairperson
		Sh. S.K. Jindal	Trust-Director
		Sh. Shriom Jindal	Secretary
		Smt. Ruchi Goyal	Treasurer
		Smt. Ramwati	Member
		Sh. Shyam Lal Gupta	Member
		Dr. Surender Kumar Shilla	Member Secretary/Principal
	Frequency of meeting & date of Last meeting	4 Times in a Year Last Meeting held on	20 May, 2024
10.8	Academic Advisory Body	Prof. Sonia Malik	Prof. Mgt. M.D.U.
		Prof. R.S. Jindal	Principal Hindu College, Sonepat
		Dr. Vaibhav Jindal	Director, MR DAV Institute
		Dr. Surender Kumar Shilla	Principal
	Frequency of meeting & date of Last meeting	6 Times in a Year (After every two months) Last Meeting held on	18 March, 2024

10.9 Organizational Chart



10.10	Student Feedback mechanism on Institutional Governance/faculty Performance	Student's Feedback is obtained through Student feedback Form in which the students has to express their views regarding the performance of Teachers i.e. Teaching Methology, Subject Knowledge, using latest Teaching Aids, evaluation process. The students are not required to write their name or to give identity. The Departmental Committee scrutinized the students feedback forms. The report of the Departmental Committee is presented before the Director/Principal & necessary action is taken as per the direction of the Principal/Director
10.11	Grievance redressal mechanism For faculty, staff and students	The Institute has a Grievances Redressal Committee comprising of Director of the Trust as Chairman , Principal of the Institute as Member Secretary and Head of the Departments & Professors of Departments as its Members. A link of the grievance portal for submitting any grievance pertaining to the Faculty, Staff & Students is available on the Institutes website. The grievance so received are placed before the Grievance Redressal Committee. The Committee look into the matter and call the complainant in person, if necessary, and recommend the necessary action for redressal of grievance. The Principal takes the necessary action to implement the recommendations of the Committee. For the Grievances which require immediate attention, the complainant can meet , the President/Principal of the Institute in person for the redressal of grievance

10.12 a	Name of the Department*	Management
	Course	Two Year Full Time **M.B.A.** Programme
	Level	P.G.
	1st Year of approval by the Council	1997
	Year wise Sanctioned Intake	Since starting the sanctioned intake is 60
	Year wise Actual Admissions	Since starting the actual no. of admissions are 60 students
	Cut off marks – General quota	Direct Admission
	%Students passed with Distinction	38%
	%Students passed with First Class	72%
	Students Placed	70%
	Average Pay package, Rs./Year	3.5 LPA
	Students opted for Higher Studies	18%
	Accreditation Status of the Course	Under Process
	Doctoral Courses	Nil
	Foreign Collaborations, if any	No
	Professional Society Memberships	Member of All India Management Association
	Professional activities	a) The Institute has been declared as "A 2" Category Best Business School as per the survey conducted by AIMA & Business Standard. This is the only Institute in the State of Haryana which has been declared as "A 2" Category by AIMA b) The Institute is ISO certified 9001:2008 c) The Institute organizes National Seminars on latest Management Development Topics at least once in a year d) The Institute keep on organizing Mega Job Fairs in which large number of National , International Companies participates for campus selection of the students. This year on 15th Feb., 2023 Ascent Times (Times of India Group) conducted a Mega Job Fair in

	the Institute Campus for the recruitment for 25 Organization including Essar, Fidelity National Financial India , Idea, Infotech, Reliance ADA, Sanghi Cement, Religare Enterprises Ltd. e) The Institute has an Industry-Institute interactions Cell which invites renowned industrialists, Managers , CEO and other distinguished persons from the reputed industries / organizations to familiarize the students and faculty members with the working of the Corporate World . f) The Institute organizes Industrial Visit of the Students from time to time to provide them corporate exposure
Consultancy activities	The Institute has an Industry-Institute interaction cell which extend consultancy services to the Industries to expand/ diversify their activities & to solve their management related problems & for designing marketing strategies
Grants fetched	Nil
Departmental Achievements	a) The Institute has been declared as “A 2” Best Business School as per the survey conducted by the AIMA & Business Standard Publications. This is the only Institute of Haryana State which has been declared as “ A 2” Best Business School. b) The Institute is an ISO 9001:2008 certified Institute c) 28 out of 60 Students got placed in reputed companies through Campus Placement during the year 2023-24

10.12 b	Name of the Department*	Management
	Course	Two Year Full Time **B.B.A.** Programme
	Level	U.G.
	1st Year of approval by the University	2019
	Year wise Sanctioned Intake	Since starting the sanctioned intake is 60
	Year wise Actual Admissions	Since starting the actual no. of admissions are 60 students
	Cut off marks – General quota	Direct Admission
	%Students passed with Distinction	80%
	%Students passed with First Class	20%
	Students Placed	82%
	Average Pay package, Rs./Year	3.5 LPA
	Students opted for Higher Studies	18%
	Accreditation Status of the Course	Under Process
	Doctoral Courses	Nil
	Foreign Collaborations, if any	No
	Professional Society Memberships	Member of All India Management Association
	Professional activities	a) The Institute has been declared as "A 2" Category Best Business School as per the survey conducted by AIMA & Business Standard. This is the only Institute in the State of Haryana which has been declared as "A 2" Category by AIMA b) The Institute is ISO certified 9001:2008 c) The Institute organizes National Seminars on latest Management Development Topics at least once in a year d) The Institute keep on organizing Mega Job Fairs in which large number of National , International Companies participates for campus selection of the students. This year on 15th Feb., 2023 Ascent Times (Times of India Group) conducted a Mega Job Fair in

	the Institute Campus for the recruitment for 25 Organization including Essar, Fidelity National Financial India , Idea, Infotech, Reliance ADA, Sanghi Cement, Religare Enterprises Ltd. e) The Institute has an Industry-Institute interactions Cell which invites renowned industrialists, Managers , CEO and other distinguished persons from the reputed industries / organizations to familiarize the students and faculty members with the working of the Corporate World . f) The Institute organizes Industrial Visit of the Students from time to time to provide them corporate exposure
Consultancy activities	The Institute has an Industry-Institute interaction cell which extend consultancy services to the Industries to expand/ diversify their activities & to solve their management related problems & for designing marketing strategies
Grants fetched	Nil
Departmental Achievements	a) The Institute has been declared as “A 2” Best Business School as per the survey conducted by the AIMA & Business Standard Publications. This is the only Institute of Haryana State which has been declared as “ A 2” Best Business School. b) The Institute is an ISO 9001:2008 certified Institute c) 3 out of 5 Students got placed in reputed companies through Campus Placement during the year 2023-24

10.12 c	Name of the Department*	Computer Applications
	Course	Two Year Full Time **M.C.A.** Programme
	Level	P.G.
	1st Year of approval by the Council	1997
	Year wise Sanctioned Intake	Since starting the sanctioned intake is 60
	Year wise Actual Admissions	Since starting the actual no. of admissions are 60 students
	Cut off marks – General quota	Direct Admissions
	%Students passed with Distinction	18%
	%Students passed with First Class	82%
	Students Placed	79%
	Average Pay package, Rs./Year	3.5 LPA
	Students opted for Higher Studies	18%
	Accreditation Status of the Course	Under Process
	Doctoral Courses	Nil
	Foreign Collaborations, if any	No
	Grants fetched	Nil

10.12 d	Name of the Department*	Computer Appliations
	Course	Two Year Full Time **B.C.A.** Programme
	Level	U.G.
	1st Year of approval by the Council	2023
	Year wise Sanctioned Intake	Since starting the sanctioned intake is 80
	Year wise Actual Admissions	Since starting the actual no. of admissions are 80 students
	Cut off marks – General quota	Direct Admissions
	Grants fetched	Nil

10.13.i)	Name of Teaching Staff *	Dr. Surender Kumar Shilla
	Designation	Principal
	Department	Management
	Date of Joining the Institution	18.08.2008 (As Lecturer)
	Qualification with Class / Grade	B.A.. in 2005 in 1st Division M.B.A. in 2007 in 1st Division
	Total Experience in Years	Teaching 14 Yr. 14 Yr Industry. 01 Yr Research
	Papers Published	Nil
	Paper presented in Conferences	Nil
	PhD Guide? Give field & University	Nil
	PhDs/Project Guided	Nil
	Books Published/IPRs/Patents	Nil
	Professional Memberships	Nil
	Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
	Awards	Nil
	Grants fetched	Nil
	Interaction with Professional Institutions	Nil

10.13.ii)	Name of Teaching Staff *	Dr. Anshu Hooda
	Designation	Associate Professor
	Department	Management
	Date of Joining the Institution	25.05.2006 (As Lecturer) 04.11.2008 (As Associate Professor)
	Qualification with Class / Grade	B.Com. in 2003 in 1st Division M.B.A. in 2005 in 1st Division NET in 2006 Ph.D. in Management
	Total Experience in Years	Teaching 13 Yr. Industry-01 Yr. Research-01 Yr

Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.iii) Name of Teaching Staff *	Mr. Satnarain
Designation	**Lecturer**
Department	Management
Date of Joining the Institution	0.11.2010 (As Lecturer)
Qualification with Class / Grade	B.A. 1st Division M.B.A. 1st Division
Total Experience in Years	Teaching 02 Yr. Industry-01 Yr. Research-01 Yr
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
Awards	Nil
Grants fetched	Nil
Interaction with Professional	Nil

	Institutions	

10.13.iv)	Name of Teaching Staff *	Mr. Vaibhav Jindal
	Designation	Lecturer
	Department	Management
	Date of Joining the Institution	18.08.2012 (As Lecturer)
	Qualification with Class / Grade	B.E.. in Elect. & Comm. Engg. In 2007 in 1st Division M.B.A. in 2012 in 1st Division
	Total Experience in Years	Teaching 02 Yr. Industry. Research
	Papers Published	Nil
	Paper presented in Conferences	02
	PhD Guide? Give field & University	Nil
	PhDs/Project Guided	Nil
	Books Published/IPRs/Patents	Nil
	Professional Memberships	Nil
	Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
	Awards	Nil
	Grants fetched	Nil
	Interaction with Professional Institutions	Nil

10.13 v)	Name of Teaching Staff *	Ms. Seema Hudda
	Designation	Lecturer
	Department	Management
	Date of Joining the Institution	09.06.2017 (As Lecturer)
	Qualification with Class / Grade	BBA in 1st Division M.B.A. in 1st Division
	Total Experience in Years	Teaching 03 Yr. 01 Yr Industry. Research
	Papers Published	Nil
	Paper presented in Conferences	Nil

PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13 vi) Name of Teaching Staff *	Mrs. Ruchi Goel
Designation	Ass. Professor
Department	Management
Date of Joining the Institution	09.07.2009 (As Lecturer)
Qualification with Class / Grade	B.Com. in 1st Division M.B.A. in 1st Division
Total Experience in Years	Teaching 11 Yr. Industry. Research
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.vii) Name of Teaching Staff *	Mr. Priyanka
Designation	Lecturer
Department	Management
Date of Joining the Institution	17.07.2017 (As Lecturer)
Qualification with Class / Grade	B.Com. in 2005 in 1st Division M.B.A. in 2009 in 1st Division
Total Experience in Years	Teaching 5 Yr. Industry. Research
Papers Published	Nil
Paper presented in Conferences	01
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	The Constancy services rendered to Local Industries of the Rohtak
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.viii) Name of Teaching Staff *	Mr. Nitin Goel
Designation	Assistant Professor
Department	Management
Date of Joining the Institution	01.11.2016
Qualification with Class / Grade	B.A. in 1st Division M.B.A. in 1st Division
Total Experience in Years	Teaching 5 Yr. Industry. 1 Yr. Research 1 Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil

PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.ix) Name of Teaching Staff *	Ms. Manisha
Designation	Lecturer
Department	MCA
Date of Joining the Institution	08.04.2021
Qualification with Class / Grade	BCA. in 1st Division MCA in 1st Division
Total Experience in Years	Teaching 2 Yr. Industry. 1 Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.x) Name of Teaching Staff *	Mr. Jitender
Designation	Lecturer
Department	Computer Application

Date of Joining the Institution	29.07.2019
Qualification with Class / Grade	B.C.A. in 1st Division
	M.C.A in 1st Division
Total Experience in Years	Teaching 1.5 Yr. Industry. 1 Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.xi) Name of Teaching Staff *	Ms. Preeti
Designation	Lecturer
Department	Computer Application

Date of Joining the Institution	08.03.2021
Qualification with Class / Grade	B.Tech. in 1st Division
	M.Tech in 1st Division
Total Experience in Years	Teaching 2 Yr. Industry. 1 Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil

Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.xii) Name of Teaching Staff *	Mr. Mandeep
Designation	Lecturer
Department	Computer Application
Date of Joining the Institution	11.02.2019
Qualification with Class / Grade	B.C.A. in 1st Division MCA in 1st Division
Total Experience in Years	Teaching 3 Yr. Industry. 1 Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.xiii) Name of Teaching Staff *	Ms. Meenakshi
Designation	Lecturer
Department	Computer Application
Date of Joining the Institution	23.08.2019
Qualification with Class / Grade	B.A. in 1st Division MCA in 1st Division

Total Experience in Years	Teaching 3 Yr. Industry. 1 Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.xiv) Name of Teaching Staff *	Mr. Pardeep
Designation	Lecturer
Department	Computer Application
Date of Joining the Institution	12.07.2019
Qualification with Class / Grade	BCA. in 1st Division MCA in 1st Division
Total Experience in Years	Teaching 3 Yr. Industry Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil

Interaction with Professional Institutions	Nil

10.13.xv) Name of Teaching Staff *	Mr. Karan
Designation	Lecturer
Department	Computer Application
Date of Joining the Institution	21.08.2023
Qualification with Class / Grade	B.Sc. in 1st Division
	M.Sc in 1st Division
Total Experience in Years	Teaching 1 Yr. Industry Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.13.xiv) Name of Teaching Staff *	Ms. Pratibha
Designation	Lecturer
Department	Computer Application
Date of Joining the Institution	28.08.2023
Qualification with Class / Grade	BCA. in 1st Division MCA in 1st Division
Total Experience in Years	Teaching 1 Yr. Industry Yr. Research Yr.
Papers Published	Nil
Paper presented in Conferences	Nil
PhD Guide? Give field & University	Nil
PhDs/Project Guided	Nil
Books Published/IPRs/Patents	Nil
Professional Memberships	Nil
Consultancy Activities	Nil
Awards	Nil
Grants fetched	Nil
Interaction with Professional Institutions	Nil

10.14	Admission quota *	
	Entrance Test/ Admission Criteria	Direct Admission followed by Counseling
10.15	Infrastructural Information *	
	Classroom/Tutorial Room facilities	Class Room - 02 of 80 Sq. Mtr. Each Tutorial Room - 01 of 40 Sq. Mtr. .

	Laboratory details	-
	Computer Centre Facilities	No. of Computer – 90 (i5) (Exclusively for MBA/MCA) Printer-06 nos., Laptop – 06 Nos., License Software- a) Application -06 b) System -05. Internet Accessibility : Through Broadband Connection of Speed 500 Mbps

Library Facilities	No. of Titles on Management & Computer Applications– 4592
	No. of Books - 20118
	No. of Generals - National – 29, International - 04
	Newspaper – 10 Nos.

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Auditorium/Seminar Halls/Amphi Auditorium – 01 No. Area 132 Sq. Mtr.

Cafeteria Cafeteria -01 No. 150 Sq Mtr.

Indoor Sports facilities Table Tennis, Carom etc.

Outdoor Sports facilities	Cricket , Hockey , Bad Minton, Basket Ball

Gymnasium facilities	No
Facilities for disabled	Yes
Any other facilities	-nil-

16. Boys Hostel Yes , for 50 Students

[redacted]	Girls Hostel	Yes, for 50 Students

	Medical & Other Facilities at Hostel	A part time Doctor with Medical Dispensary has been provided in the Hostel
10.17	Academic Sessions	Academic Session start from July every year and ended in June
	Examination System, Year/Sem.	Result is declared within one month from the date of last examination
	Period of declaration of results	Examination Result is declared within one month from the last examination paper
10.18	Counseling / Mentoring	
	Career Counseling	For Career Counseling experts from different National & International Organizations are invited from time to time to counsel/advise the students for better career opportunities and sought out their career related queries
	Medical facilities	The Institute has medical facilities for day scholar. For this purpose, a part time doctor with medical dispensary and necessary medical equipment has been provided
	Student Insurance	General Insurance Facilities is being extended for this Purpose, the Institute has made an agreement with New India Insurance Co.
10.19	Students Activity Body	
	Cultural Activities	Cultural activities are organized under the Coordinatership of Mrs. Anshu Hooda, Asst. Prof. , MBA Department
	Sports Activities	Sports activities are organized under the Coordinatership of Mr. Satnarain , Lecturer, MBA Department & Mr. Gaurav, Administrative Officer

	Literacy Activities	Literacy activities are organized under the Coordinatership of Ms. Seema, Lecturer, MBA Department
	Magazine / Newsletter	Magazine/Newsletter are organized under the Coordinatership of Ms. Apurva, Lecturer, MCA Department
	Technical Activities / Teach Fest	Technical activities are organized under the Coordinatership of Mr. Vaibhav Jindal, Lecturer, MBA Department
	Industrial Visits / Tours	Industrial Visits/ Tours are organized under the Coordinatership of Mr. Surender Kumar Shilla, Asst. Prof., MBA Department & Mr. Satnarain, Lecturer, MBA Department
	Alumni Activities	Alumni activities are organized under the Coordinatership of Mr. Surender, Lecturer, MBA Department
10.20	Name of the Information Officer	Mr. Gaurav
	Designation	Administrative Officer
	Phone Number with STD Code	01262-220205
	FAX Number with STD Code	01262-268823
	Email	mrdavims@gmail.com